

WELCOME TO DANCE!

2021 - 2022 Season



WELCOME TO STEP IT UP DANCE ACADEMY!

Thank you for choosing Step It Up for your child's dance education. We welcome you to our facility and to our 21-22 dance season.

COMING AND LEAVING CLASS

Please enter the studio through the North side "back" of building on Adams Street. Dancers will exit the studio after their class from the South side of the building on 4th Street. Please walk younger dancers into the studio, and be ready to pick them up at the South doors when class is over.

Tiny Tot Dancers: Parents of Tiny Tot dancers are allowed to stay in Lobby during class time, and we will send these dancers back to the Lobby once class time is over.



ENTER



EXIT



LOBBY RULES

Since our Lobby is a small space, it is used as a **dancers only** space, while they wait for their class time to start. Parents can drop off their dancers to the lobby, but we are asking all parents to wait in their vehicles during your child's class. (With the exception of Tiny Tots dancer parents)

If your dancer brings food to the lobby please encourage them to clean up their mess when done.

Parent Visitation: We understand all parents want to watch their dancers in class, in October we plan on having several parent visitation weeks to spread out the amount of people we will have in our lobby at one time and to allow parents to view their dancers classes!

Lobby hours:

4:00 pm - 8:00 pm Monday - Thursday.

Office hours:

10:00 am - 9:00 pm Monday - Thursday, 10:00 am - 5:00 pm - Fridays

COMMUNICATIONS

We do the majority of our communications through email. If you notice you're not getting our emails please check your spam folder and mark us as not "junk". Please make sure all info in your parent portal is up to date.

You can add multiple contacts in your parent portal under settings > family contacts. This is great if you'd like an additional parent to receive our emails.

Please like us on Facebook! We share tons of info on our page!

PERSONAL BELONGINGS

Please label everything you bring to dance! We do have a lost and found. Please make sure you check it for lost items. SIUDA is NOT RESPONSIBLE for lost or damaged personal items for either parents, students, or relatives/friends. Please DO NOT bring valuables to the studio.

COVID POLICIES

In light of current world events and public health concerns, we want to let our families know that we are carefully considering all we do throughout this dance year. Please read the following statements:

- SIUDA will do its best to follow all health guidelines and make informed decisions about any necessary adjustments to the dance classes, rehearsals, and season.
- As on now, wearing a mask or not to class will be each individuals choice. This may change due to government mandate or surge in cases.
- Please do not bring your dancer to class if they are sick or showing any symptoms of Covid-19, if someone in your household is positive for Covid-19, or you have been directed to quarantine.
- All mats, barre, equipment, and studio are cleaned and disinfected on a daily basis.
- Dancers are directed to use hand sanitizer or wash their hands before coming to class.

POSITIVE ENVIRONMENT

At Step It Up, we work hard to create a positive, healthy environment for our dancers and we need your help! Please keep a positive attitude when in the studio. Your attitude affects everyone else around you! If you have a concern, please email or make an appointment with the Director.

CLASSROOM RULES

- Arrive on time! Pick up on time!
- Come to class in correct dance attire, with correct dance shoes.
- Have dancers with long hair pulled back into a pony tail or bun.
- No pop, food, or gum allowed in studio rooms.
- No necklaces, rings, or dangle earrings. - These are a safety hazard!
- No cell phones in studio room.
- Parents are not allowed in studio rooms during class time.
 - (Will make exceptions for younger dancers having a hard time)
- Be courteous, respectful, and try your best!

If your dancer will be absent from class, needs to leave early or will be arriving late, please call, email, or submit absent in your parent portal. Thanks!

2021 - 2022 STUDIO CALENDAR

- September 7th - Fall classes start
- November 22nd - 28th - Thanksgiving Break - NO CLASSES
- December 20th - January 2nd - Holiday Break - NO CLASSES
- March 7th - 12th - Spring Break - NO CLASSES
- May 21st - Recital (Subject to change)

SNOW DAYS

We generally follow the local PUBLIC SCHOOLS CLOSINGS to make a decision on our classes to be canceled for class that day. However, if the weather seems to be clearing up throughout the day, we will make a decision by 2:00pm. If school is in session and the weather conditions become poor throughout the day, we will make a decision by 2:00pm. Families registered for classes will be emailed a message in the case of cancellation. If we choose to have our classes and you feel it is too dangerous to drive, we support that decision. We do not credit, refund or prorated tuition for classes cancelled due to inclement weather

TUITION POLICIES

- Tuition is charged on the 1st of the month, and is due before or on the 10th of each month. (Sept - May) If you are enrolled in auto pay, your card will be charged on the 1st.
- If for any reason tuition is not paid by the 10th of the month, you will be charged a \$20.00 late fee.
- NSF checks will be charged a \$35.00 return fee.
- We accept cash, check, Visa/Mastercard or Autopay. Please make payments at our front desk or pay in your parent portal with your card. Debit/credit card transactions will be charged a 3.5% processing fee.
- If tuition is past due by the 25th of the month, Step It Up holds the right to have dancers sit out of class until account balance is paid.

ADDING/DROPPING CLASSES

To make changes to your schedule, you can add or drop a class in your parent portal under manage students, click on the class and select drop class, or you can email or visit our front desk.

If your drop date is in the beginning or middle of the month, you are still required to pay full tuition for that class for that month.

After 4 weeks of no attendance to class or no communication, your dancer will be automatically dropped. You will have to pay a re-enrollment fee if you are interested in re-enrolling.

RECITAL/COSTUMES

All Step It Up dancers will participate in our end-of-season annual recital. Technique only class will not have a dance or be charged a costume fee. Recital costume fees are added up by the number of recital classes your dancer takes, and charge on October 1st. You may pay in full or make payments on costumes. All costume fees are due by December 20th.

DOCUMENTS

Miss an email? Or need to print off a document to return? We have all of our notes, info, newsletters posted on our website under our documents page that you can access at any time!

WAIVER OF CLAIMS

To the extent permitted by law, you agree that you waive any claims that you and your family may have against Step It Up Dance Academy and its officers, instructors, employees, and volunteers for injury, illness, death, damage to property or other loss, including but not limited to attorney's fees and costs, arising from participation in Step It Up Dance Academy's classes whether in person or online, regardless of whether or not there has been a violation of any orders, requirements, recommendations, rules, or regulations adopted in response to the COVID-19 pandemic.

GET A HOLD OF US!

Studio director: Jody McKee

Studio Phone: (308)-675-1070

Studio Email: stepitupdance@hotmail.com

Webpage: www.stepitupdanceacademy.com

Facebook Page: www.facebook.com/stepitupdance1

*We can't wait to dance
with you!
-Miss Jody*